



Operational Risk Executive - Role Profile

1. Role Particulars:	
<i>Role Title: Operational Risk Executive</i>	<i>Region/Segment/team : A&P / Refining & Marketing / Lubes / GSC / CF / TH</i>
<i>Job Level : I</i> <i>Location : Samut Sakorn, TH</i>	<i>Reports to: Customer Fulfillment Manager</i>
2. Organigram: (To show the role, its peer roles and subordinate roles - titles)	
<i>Illustrate the role's formal relationship to other jobs within the Company. Show at least two roles above and, where relevant, two roles below and all the other roles reporting directly to the same Manager as this role. The organigram should be referenced in the Role Profile.</i>	
<pre> graph TD CFM[Customer Fulfillment Manager] --> ORE[Operational Risk Executive] CFM --> CE[Compliance Executive] CFM --> SPM[Supply Planning Manager] CFM --> LM[Logistics Manager] </pre>	
3. Purpose of role:	
<i>One or two sentences at the most, stating why the job exists in the organisation and what it is there to achieve.</i>	
<ul style="list-style-type: none"> ○ Ensure Safe CF Operations of all Logistics activities supporting all businesses operations e.g. Auto, ILS, Marine, and ensure 100% compliance with laws and regulations and with BP policy 	
4. Key Results/ Accountabilities expected from role (not more than 5)	
<i>"Primary" accountabilities are those over which the job holder has a <u>controlling impact on end results and where shared accountability of others is subordinate</u>. Express these accountabilities in a series of <u>short statements</u>. Each statement should indicate the nature of the accountability and the manner in which successful fulfilment of the accountability is measured.</i>	
<p>Overall:</p> <ul style="list-style-type: none"> ○ Ensure OMS related to CF areas are effectively implemented and deployed across organization ○ Ensure 100% Compliance of all logistics operations and its service providers of all businesses with laws and regulations regarding transportation regulations and with BP / Customer's policy and requirements ○ Facilitate GSC Crisis and Continuity Management to ensure up-to-date operational process and reference driving supply continuity during critical incident ○ Ensure effective implementation of CAP program to deliver SAFE Logistics Operational Equipment Solutions with Optimal Cost to business partners ○ Establish and enhance KM Safety Training Programs designed to promote safe logistics working environment, safe logistics operations, and safe logistics equipment used ○ Be Subject Matters Expert in Logistics Safety and Be the contact point with related internal and external parties concerning logistics safety matters ○ Implement Driving Safety Policy, Mobile Power, and Safety Leadership across GSC 	



- Logistics Carbon Footprint Program lead enhancing “GREEN” campaign with optimal cost
- Implement Integrity Management Program on all CF equipment
- Ensure MOC – Management of Change in place for all significance changes arising from CF operations
- Facilitate logistics accident investigations and drive corrective action plans’ implementation
- Ensure effectiveness of emergency plan and exercise in place to address incidents related to Warehouse and Logistics operational areas
- Responsible for 5S and Visual Control in Warehouse and Logistics Operational Areas
- Warehouse and Logistics Security Scheme
- Ensure risk related to logistics are properly registered in RAT systems with effective risk mitigation actions
- Facilitate and deploy Health and Ergonomics Program across GSC

5. Key challenges faced on the role (In relation to section 4 above)

Highlight the critical challenges faced in delivering the role in the context of the accountabilities highlighted in section 4 above

- Encouragement the sub-contractor to compliance with BP HSSE policy.

6. Any Other Relevant Information (Particular reference to planning (nature and impact) and scope of impact (Team, BU, Segment, BP globally etc))

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7. Experience & Expertise (Typical educational qualification & experience)

- *Educational background*
 - A Bachelor degree in Safety or Engineering Management is required
 - Possess Safety Certificate (HSE) is preferred but not required
- *Experience (years and nature)*
 - Logistics Safety working experience >3 years with Oil & Gas or Logistics industry
 - Knowledge of logistics and transportation systems to enhance safety
 - Knowledge of LEAN Supply Chain Foundational Level (Flow / Pull level)
 - Knowledge of Warehouse, Storage Areas, Transportation and Distribution Model
- *Other*
 - Strong leadership, interpersonal and communication skills
 - Good command of English
 - Detail and Action oriented
 - Persistence and Commitment
 - A strong believer in SAFE operations



<p>8. Economic dimensions associated with role (if any)</p> <p><i>Quote relevant quantitative data on which your role impacts. If possible express it in an annualised monetary value. Add any other dimensions which are directly relevant to the role and which give the reader a good picture of the size/scale/magnitude of the Company's activity on which it impacts. (E.g. Sales Volume and Turnover; Capital employed; Capital and Revenue budgets; number of staff reporting; Salary Bill; Plant capacity; Asset Values; number of products; geographical spread etc.)</i></p> <ul style="list-style-type: none"> ○ Zero DAFW driven by logistics incident ○ YoY % reduction in logistics spending related to non-compliance ○ Jidoka Operational Model ○ YoY % reduction in Carbon Footprint
<p>9. Country / Cluster specific information</p> <p>-</p>
<p>10. HSSE Accountabilities</p> <ul style="list-style-type: none"> ● Procedure and Practise: <ul style="list-style-type: none"> ○ Comply with all BP's company policies ○ Comply with standards, procedures and practices applicable to the role. ○ Participate in emergency response exercise, HSSE training and discussions workplace inspection and audits.
<p>11. Legally Required Training and Accountabilities</p> <p>-</p>
<p>12. Required Competencies</p> <ul style="list-style-type: none"> ○ Lean Supply Chain Foundational Level ○ Safety and Operational Risk Expert Level ○ Environmental Management Level ○ Result Oriented ○ Assertive and Persistence ○ Collaboration and Teaming ○ Strong Sense of Curiosity ○ Big Picture Orientation with Attention to Detail ○ Strong Communication Skill ○ Strong Leadership and be able to work with minimal supervision



Approved by:

Manager of Line Manager I have approved this Job Description

Name: _____

Job Title: _____

Sign: _____ Date: _____

Line Manager I have briefed and provided a copy of this document to the role holder.

Name: Forivar S.

Job Title: Reg. of

Sign: [Signature] Date: 30/07/14

Role Holder I have read and understood the Role Profile as detailed in this document.

Name: Duangkamel A.

Sign: [Signature] Date: Jul 30, 2014